

Councillor Conduct Committee

Monday, 21 March 2016 at 6.30 pm
Room 3, Civic Centre, Silver Street, Enfield,
EN1 3XA

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Councillors: Claire Stewart (Chair), Elaine Hayward (Vice-Chair), Donald McGowan
and Joanne Laban

Independent Persons: Christine Chamberlain and Sarah Jewell

AGENDA – PART 1

1. WELCOME AND APOLOGIES

2. SUBSTITUTIONS

Any member who wishes to appoint a substitute for this meeting must notify the Monitoring Officer in writing, before the beginning of the meeting, of the intended substitution.

Any notifications received will be reported at the meeting.

3. DECLARATION OF INTERESTS

Members are asked to declare any disclosable pecuniary, other pecuniary or non-pecuniary interests relating to any of the items on the agenda.

4. MEMBERS INFORMATION SECURITY POLICY (Pages 1 - 20)

To review the updated Members Information Security Policy.

To note that this item was postponed from the last meeting.

5. COUNCILLOR COMPLAINTS PROCEDURE (Pages 21 - 26)

To review the councillor complaints procedure. The current procedure is attached.

6. MEMBER/OFFICER PROTOCOL (Pages 27 - 42)

To review the Member/Officer protocol. The current Member/Officer protocol is attached.

7. REPORT BACK ON INDEPENDENT PERSONS TRAINING

To receive a verbal update from the Independent Persons on the training, recently attended.

8. UPDATE ON COUNCILLOR COMPLAINTS

To receive an update from the Monitoring Officer on councillor complaints received and currently being considered.

9. WORK PROGRAMME 2015/16 (Pages 43 - 46)

To note the work programme for 2015/16 and to consider the draft work programme for 2016/17.

10. MINUTES OF MEETING HELD ON 2 DECEMBER 2015 (Pages 47 - 50)

To receive and agree the minutes of the meeting held on 2 December 2015.

11. DATES OF FUTURE MEETINGS

To agree a date for an extra meeting of the Councillor Conduct Committee in order to enable the committee to consider a complaint against a councillor.

To note that dates for meetings in the 2016/17 municipal year will be agreed at the Annual Council meeting to be held on Wednesday 11 May 2016.

12. EXCLUSION OF PRESS AND PUBLIC

To pass a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business moved to part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

There is no part 2 agenda.